



Niagara Radio Club, Inc.

Incorporated 1941

BY-LAWS

January 30, 2011

ARTICLE I – Name

This organization shall be known as the Niagara Radio Club, Inc.

ARTICLE II – Objective

The objective of the Niagara Radio Club shall be to promote interest in amateur radio and to assist its members in obtaining knowledge of amateur radio and its principles.

ARTICLE III – Board of Directors

(1) The following positions are Board members with one (1) vote each:

President

- Member of the Board
- Preside at all meetings
- Appoint committees as necessary
- Direct the activities of the Club with the assistance of such committees
- Is one of two required signatures for the disbursement of funds
- Elected yearly

Vice-President

- Member of the Board
- Assumes the duties of the President if absent
- Elected yearly

Secretary

- Member of the Board
- Keep a record of business transacted during all meetings
- Conduct all correspondence for the club
- Maintain all club records
- Elected yearly

Treasurer

- Member of the Board
- Manage and keep records of all club finances
- Is one of two required signatures for the disbursement of funds
- A maximum of \$100 petty cash to be maintained with the remainder to be deposited in a club bank account
- Elected yearly

Webmaster

- Member of the Board
- Develop and maintain the club web site under the direction of the board
- Appointed by the President on an annual basis

ARTICLE III – Board of Directors continued

Board Members

- There will be Three (3) Board Members who are elected members in good standing for general club guidance
 - They will be Three (3) year terms, each staggered so one is elected each year
- (2) Nominations and elections shall take place annually by members in good standing. Nominations shall take place at the April meeting. The election shall take place at the May meeting by way of a secret ballot. The newly elected Board members will take office at the September meeting.
- (3) If an office is vacated for any reason, the President will appoint a member in good standing to fill that vacancy.

ARTICLE IV – Attendance

- (1) Any Board member who misses two (2) consecutive meetings of any kind without notification to the president shall forfeit their office. Any abuse of this policy will be brought before the Board for further review.

ARTICLE V – Dues

- (1) Dues shall be \$15 (Students under 21: \$5) per year, due at the September meeting.
- (2) Any member who fails to pay their dues by the October club meeting shall forfeit their membership. The Board will consider hardships on an individual basis.

ARTICLE VI – Membership

- (1) Any person may apply for membership and must be sponsored by a Niagara Radio Club member in good standing.
- (2) The membership application process is as follows:
- a. Applicant will submit a completed application to the Secretary.
 - b. The board will review the application.
 - i. The Board reserves the right to approve or deny the application.
 - ii. If application is denied, the secretary will inform the applicant.
 - iii. If application is approved, the application will be brought before the membership for a vote at the next meeting.
 - c. At the meeting, if applicant is present, they must leave the room during the vote.
 - d. A two-thirds affirmative vote of present members in good standing is necessary for acceptance.
 - i. If not accepted, the secretary will inform the applicant.
 - ii. If accepted, the applicant becomes a member upon payment of dues.

ARTICLE VI – Membership continued

- (3) The member agrees that as a condition of their membership in the Niagara Radio Club:
 - a. Any Club member or Board member not complying with ARRL amateur code, the FCC rules and regulations, or whose actions have degraded the good reputation of the club or any of its members, shall be charged in violation of any or all of the above rules and will be notified to appear before the Board of directors for a hearing. If the charges are against a Board member, that member will be recused from voting. The decision of the Board of directors, by a two-thirds vote, shall be final. If expelled, they will not be permitted to attend any club meetings, or to participate in, or attend any future club activities whatsoever.
 - b. Dues are not refundable.

ARTICLE VII – Meetings

- (1) There shall be a club meeting once a month, with the exception of July and August. Club members will be notified by the secretary for meeting locations and times.
- (2) Four (4) members in good standing, plus the President, shall constitute a quorum.
- (3) A special meeting of the Board may be called at the discretion of the President. The secretary will notify Board members of meeting locations and times.
- (4) Four (4) Board members, plus the president, shall constitute a quorum for a Board meeting. A two-thirds majority is required for passage of any vote.
- (5) Only Board members may attend Board meetings

ARTICLE VIII - Committees

- (1) Committees will be appointed by the President as necessary.
- (2) A committee appointed by the President will audit the Treasurer's records yearly.

ARTICLE IX - Amendments

- (1) The By-Laws may be amended by submitting the proposed change in writing to the Board for review. If approved, the By-Law change will be brought before a general membership meeting for a vote. A two-thirds affirmative vote is required to enact the by-law change.

ARTICLE X – Procedures Not Otherwise Covered

- (1) Roberts Rules of Order (Revised Edition) shall be the parliamentary authority of all matters not otherwise covered in these by-laws.